

POSTER PRESENTATION RULES

Authors need to be aware of the following guidelines regarding their poster presentation:

1. Preparation

- Poster size - **B1 (70x100cm)**.
- Poster orientation - **Portrait**.
- **Normal text** should be **no smaller than 20 pt**.
- **Text in plots and figures** should also be **at least 20 pt**.
- Make sure the **font size is large enough to read** people standing from five feet away.
- **Good poster length - 1000 words**.
- Use **section headings** to orient the viewer.
- Use **serif fonts** for the **main text** (ex. Times) and **sans-serif fonts** for **titles and headings** (ex. Helvetica, Arial).
- The poster does not necessarily have to fill the entire working area.

2. Delivery

- After completing the poster presentation, the corresponding author should send an electronic copy (picture or pdf file) of the poster to info@key.com.mk, at the **latest by the 15th of May**.
- When arriving at the congress, a **physical copy** of the poster should be delivered to the congress team at the info desk for display in the poster exhibition area.

3. Presentation

A). **Display** - before the start day of each session (or day), all posters will be displayed by the congress team in the designated poster exhibition area. Authors can see at what time slot (day and session) their poster presentation is scheduled by checking the congress poster program.

- *To avoid damage to the posters and poster holders, we ask that presenters **do not** place their posters up themselves and instead let the congress team set them up.*

B). **Evaluation** - each poster will be evaluated by a specially formed congress evaluation committee, which will grade the quality of the posters by examining the information presented, the dimensions required, and the overall aesthetic presentation value of the poster. The presenter of the poster should be present next to their poster when the evaluation is conducted.

C). **Awards** - following the evaluation of all posters, the 3 best posters selected by the congress evaluation committee will be announced by the congress president at the closing ceremony. Each winner will receive an award for their winning poster.

